

Collaborative Learning Observation Form

For this model, you will be observing a Collaborative Teacher, Instructional Coach, or colleague modeling a lesson that focuses on an instructional practice or strategy you are interested in learning more about or further developing.

Below are the steps that need to be completed:

- ☐ Pre-conference: Meet with your colleague to discuss your personal learning target and purpose for the observation
- ☐ Conduct Observation
- ☐ Post-Conference: Meet with your colleague about the observation, affirmations, questions, and new understandings you have

Your Name: _____

Date: _____

CT/ICS/Colleague's Name: _____

☐ I am observing a CT or ICS model a lesson

Location: _____

☐ I am observing a colleague model a lesson

Location: _____

Pre-Conference

During your pre-conference, you should identify a learning target for your observations and share it with the colleague you will be observing. What skill/instructional practice is it that you are hoping to refine through this process? Take a moment to discuss your instructional understandings and philosophies, as well as any literary evidence you may have to support your focus or goal. Briefly summarize what was discussed at the pre-conference.

Learning Target

Please use the space below to identify your learning target for this observation.

Action Plan

What will you take back with you to your classroom? How will you apply your new understandings? How will you address the questions you still have?

Affirmations

What did you observe today that affirmed your own instructional practices and beliefs?

New Understandings

What new ideas and understandings did your observation introduce to you that you plan to implement or utilize in your own classroom?

Questions I still have/

Understandings I need Clarified

What questions about instruction or your learning target remain?

Post-Conference

This is an opportunity to discuss what you observed, pose questions to your colleague and discuss your next steps for learning. Briefly summarize what you discussed at the Post-Conference.

Date: _____

Location: _____

Signature

Signature